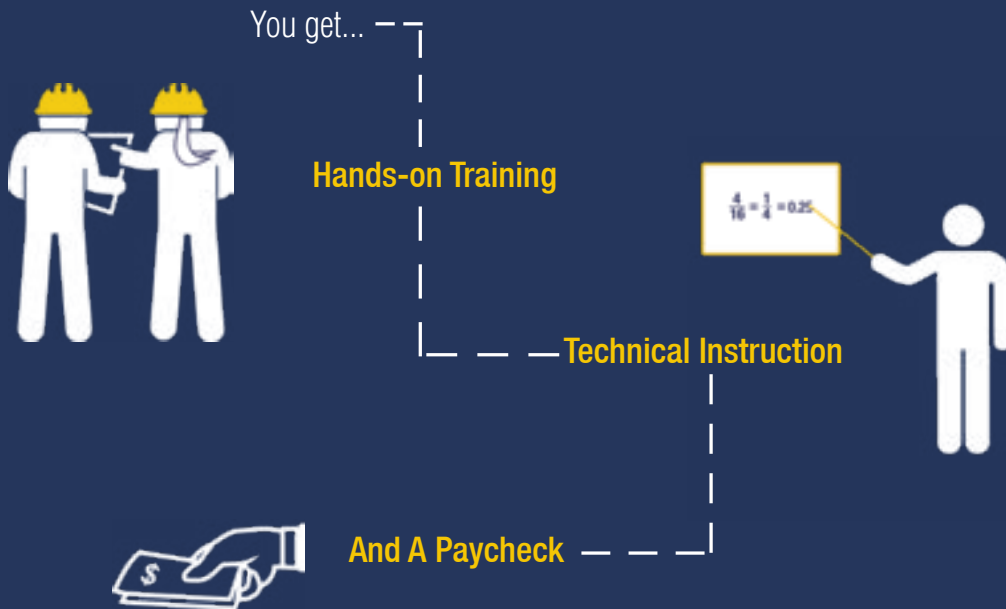




# LEE EDUCATION APPRENTICESHIP PROGRAM

## Application



PIEDMONT  
DEVELOPMENT  
GROUP

PIEDMONT  
CONCRETE  
CONTRACTORS

R.E.  
LEE  
& SON, INC.

PIEDMONT  
PLASTER &  
DRYWALL

PIEDMONT  
FACILITIES  
MANAGEMENT

PIEDMONT  
WATERPROOFING  
CONTRACTORS

**PIONEERING.  
HONORABLE.  
PROFESSIONAL.**



## LEE EDUCATION APPRENTICESHIP PROGRAM

### *Application*

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#### **Information About the Program**

The Lee Education Apprenticeship Program is an entry level carpentry program designed to prepare you with the basic skills needed to succeed in the construction industry.

This certification is a two-year program. The program is designed for you to work, be paid, and to study at the same time. The skills learned here will allow you to specialize in the fields of Concrete, Finish Carpentry, and Plaster, Drywall, and Metal Framing.

#### **Qualifications for Apprenticeship Program**

- Must be at least 18 years old
- Must have graduated high school or earned a GED
- Must have accepted employment documents to complete I-9
- Must have a valid State Driver's License
- Must have reliable personal transportation to get to jobsites
- Must have internet access for coursework and company communications
- Must be able to pass a basic Reading and Math Assessment
- Must be able to work independently, and as a member of a team

## Company Responsibilities

- R. E. Lee Companies (REL) will pay for all expenses associated with program instruction.
- Apprentices will be paid an hourly wage for full-time work in the field with annual increases and all company benefits other employees enjoy including Health, Dental and Vision Insurance, Paid Time Off, Paid Holidays, Life Insurance, PPE including work boots, 401(k), and Safety Training. All classroom instruction and assignments, such as reading course material and studying for exams, is done on the apprentice's own time with no compensation.
- R. E. Lee Companies commits to providing a **Pioneering. Honorable. Professional.** work and learning environment.

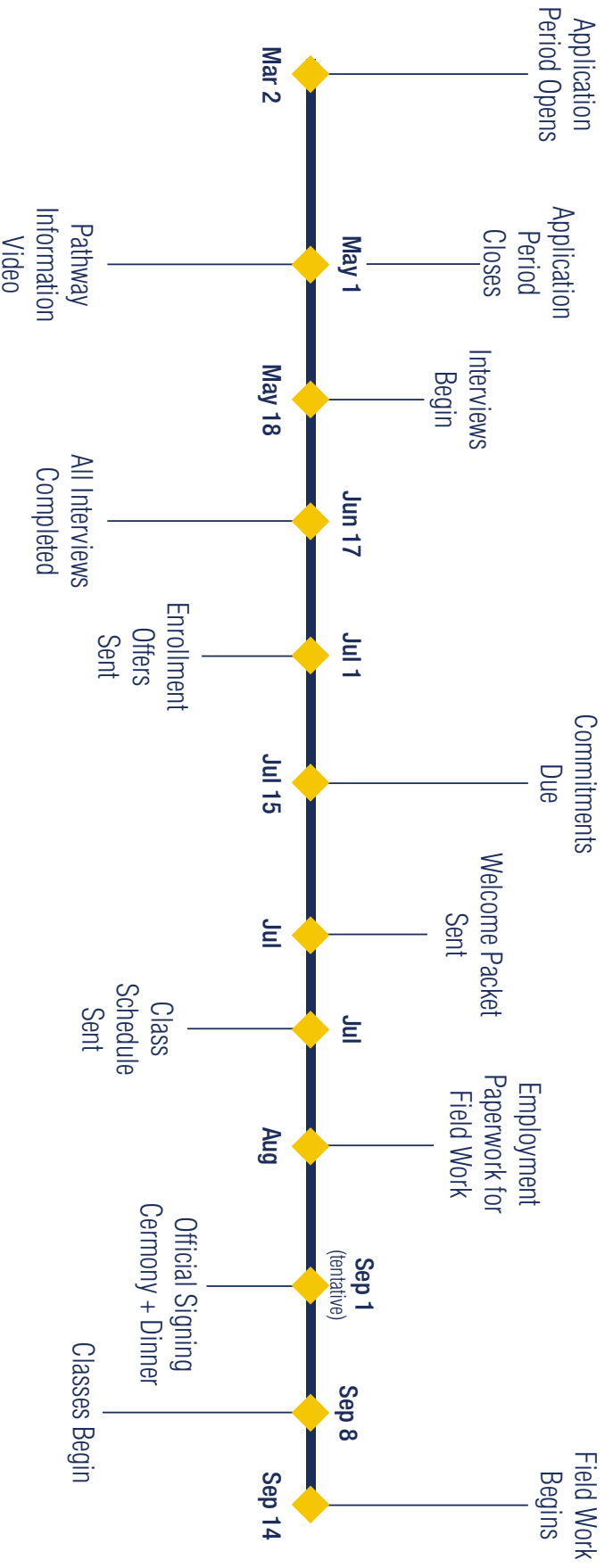
## Apprentice Responsibilities

With the R. E. Lee Companies contributions come responsibilities and great opportunities to take ownership of your training and career path.

As an apprentice and employee in the R. E. Lee Companies family of companies, it is expected that you will follow and adhere to the following:

- Work safely in accordance with the REL *Safety for Life* culture.
- Read, understand and comply with all policies and procedures in this handbook and in the REL Employee Handbook. If you have any questions, please contact your supervisor or the REL Chief of Staff.
- Maintain minimum requirements for REL Apprenticeship Program as outlined in the REL Apprenticeship Handbook.
- Be punctual, involved and show dedication to your training, both on the job and in the classroom. Develop initiative and leadership while in the program.
- Complete coursework with a grade of eighty percent (80%) or higher and meet minimum class and fieldwork attendance requirement of ninety percent (90%).
- Show courtesy and respect to fellow apprentices and REL employees, instructors, supervisors, jobsite partners and our clients.
- Agree to and comply with all provisions of the Apprentice Agreement.
- Be accompanied by a Journeyman, Superintendent, Project Manager or other qualified REL employee on the jobsite, unless the work is authorized to be done without direct supervision.
- Commit to our founding values of **Pioneering. Honorable. Professional.**

## Apprenticeship Class of 2022 Application & Program Start Timeline



## Applicant Information

### General information:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

Will you be 18 years of age or older prior to August 1st 2020?:      Yes                  No

### Level of education completed:

High School: \_\_\_\_\_

GED: \_\_\_\_\_

College: \_\_\_\_\_

                 Degree/Major: \_\_\_\_\_

Trade Schools: \_\_\_\_\_ Degree: \_\_\_\_\_

Coursework: \_\_\_\_\_

### Have you worked in Construction before?

No                          Residential                          Commercial

### What applicable skills do you have?

Hand tools:                  None                  Some                  Experienced

Layout:                          None                  Some                  Experienced

Framing:                          None                  Some                  Experienced

Other: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Previous work experience (may attach resumé):**

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**List any industry training or safety certifications:**

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**Please provide two professional or academic references (non-family members):**

**Reference #1**

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

**Reference #2**

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

**Which company(ies) / trade(s) interests you? Why?**

R. E. Lee & Son

Piedmont Concrete Contractors

Piedmont Plaster & Drywall

Piedmont Facilities Management

Why? \_\_\_\_\_

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**Are you willing to submit to a background check and drug testing (required)?**

Yes

No

*R. E. Lee Companies is an equal opportunity employer. R. E. Lee Companies does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity, age, national origin, veteran or disability status.*

I certify that all statements on this application form and attachments are true and complete to the best of my knowledge. I understand that false, misleading or incomplete information shall be sufficient cause for disqualification or dismissal and other penalties as may be prescribed by law.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## HOW TO SUBMIT YOUR APPLICATION

### Send your completed Application Materials and Documents to:

Mail or deliver to:

**R. E. Lee Companies**  
ATTN Apprenticeship Committee  
2811 Hydraulic Road  
Charlottesville, VA 22901

Or email to:

[yourpath@releecommunity.com](mailto:yourpath@releecommunity.com)

### DUE DATE

- Completed application and documents must be submitted by May 1, 2020
- Enrollment Decisions will be sent by July 1, 2020
- Commitments to accept the spot are due by July 15, 2020